

## WBBI Philosophy of Ministry

We believe that God ordained the local church to be the center for teaching and discipleship, as well as the training ground for ministry (1 Timothy 3:15). It is the responsibility of the church to train and equip its people so they can effectively serve the Lord, whether as laymen in the local church or in a full-time capacity somewhere in God's vineyard. We recognize that there are other institutions that provide good training in many areas, but the local church cannot abrogate its primary responsibility before God.

In every church there are people who desire Bible instruction and ministry preparation beyond what is offered through the regular services. They are willing to make extra sacrifices in order to better understand the Bible and be better equipped to serve the Lord. Wyldewood Baptist Bible Institute (WBBI) is dedicated to assisting those students in their pursuit for additional training while fulfilling our God-given role as a church.

We are admonished by the apostle Peter (2 Pet 3:18a) "*But grow in grace, and in the knowledge of our Lord and Saviour Jesus Christ...*" and by Paul (2 Tim 2:15) "*Study to show thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth.*" To this end, WBBI vows to be sound in doctrine, dedicated to truth, and thorough in instruction. Academic excellence requires diligent preparation on the part of the instructor and equally diligent study and application on the part of the student. Every attempt will be made to exalt the Lord Jesus Christ and to be true to His word.

While we recognize the need for academic excellence and adherence to the truth, we also insist upon Spirit-filled teaching from our instructors. This institute is not designed merely to dispense information, (the first sin took place under the Tree of Knowledge) but to challenge and inspire each student into fuller obedience to the commands of Christ. [(1 Cor 8:1b) ... *Knowledge puffeth up*, but charity edifieth.] Our goal is to train soldiers for spiritual battle and prepare servant-leaders for the ministry, not to exalt scholarship above service. Two times in the Bible we find the phrase "do and teach." (Matt 5 and Acts 1) This institute will strive to maintain a balance between "doing" and "teaching." Our prayer is that God would be pleased with our efforts to glorify Him in our teaching and in our practice through Wyldewood Baptist Bible Institute.

### **Purpose**

The purpose of Wyldewood Baptist Bible Institute is to broaden the ministry of Wyldewood Baptist Church by providing additional Bible and practical ministry training for those who desire it. This ministry is an integral part of the Wyldewood Baptist Church, enabling it to better discharge the church purpose of fulfilling the Great Commission as stated in Matthew 28:19-20. **An important goal of WBBI is to impart to its students the enthusiasm for local-church evangelism which characterizes the ministry of Wyldewood Baptist Church.**

### **Administration**

Wyldewood Baptist Bible Institute, its doctrines, policies, administration, instructors, and finances are directly accountable to the pastor and church members of Wyldewood Baptist Church. The church statement of faith stands as the statement of faith for WBBI. The officers, deacons and trustees of Wyldewood Baptist Church simultaneously serve as the officers and trustees of Wyldewood Baptist Bible Institute. It does not answer to an independent board or a group of pastors. An appointed administrator oversees the day to day operations, and he answers directly to the pastor of Wyldewood Baptist Church. This institute is unapologetically Baptist in its position, and we oppose the ecumenical movement in all of its various forms.

### **Professionalism**

Wyldewood Baptist Bible Institute strives to be professional in its approach to education. We are not a resident Bible college with campus housing, meals, etc. We do not have a handbook with a lot of rules and regulations. Faculty and students are expected to be professional, gracious, and responsible in their dress, decorum, and class work. While some disagreement and open discussion are allowed within the classroom setting, no disrespect or insubordination are tolerated. Instructors are required to wear a shirt and tie, while male students are required to wear dress pants and a collared shirt. Female students must wear modest dresses or a skirt and top. **Other rules and policies will be written as necessary, but it is our desire to have as few as possible.** If each student will take adult responsibility for his course work and maintain a professional, Christian outlook on his training, we will have no need for a "letter of the law" handbook.

### **Faculty**

Various instructors are utilized for teaching at WBBI. These include Wyldewood Baptist Church staff members as well as outside instructors who teach special courses. All faculty are required to be faithful in church attendance and tithing, active in soulwinning on a weekly basis, consecrated in service, and exemplary in personal conduct. Area pastors and other instructors who are invited to teach must agree with Wyldewood Baptist Church's statement of faith. They must further agree that the King James Bible is the inerrant Word of God and covenant with us to never discredit it in any way.

### **The Bible**

Wyldewood Baptist Bible Institute believes that the Bible is the inerrant, infallible, inspired Word of God. We further believe that God's word is perfect in every way, and that it has been preserved in the English language in the King James Bible. (AV 1611) It shall never be brought into disrepute, ridiculed or corrected by any instructor or student. Our aim is to learn the Bible and apply its truths to our lives, not to preside over it, correct it, and pass judgment upon it.

### **Academic Requirements for Enrollment**

A prospective student must have completed high school or an equivalent GED program to be eligible for enrollment in Wyldewood Baptist Bible Institute. A copy of his/her high school transcript or proof of completion of an equivalent course of study is required upon admission.

### **Enrollment Policy**

Enrollment in WBBI is open to anyone who meets the academic requirements and the following:

- { Is genuinely converted to Jesus Christ (A brief written testimony must accompany your application and initial fee)
- { Has a written recommendation from their pastor, and is a member in good standing of a fundamental, Bible-believing Baptist Church.
- { Maintains an academic average of "C" or above.
- { Has completed and signed the application form, and has paid the admission fee and the required course fees.

### **Enrollment Policy** (continued)

Students may enroll any time prior to the beginning of each semester. No student will be allowed to enroll after September 20th for the fall semester or January 20th for the spring semester.

### **Calendar**

Classes for the fall semester begin the first full week of September and conclude December 23. The spring semester begins the second full week of January and concludes the third week of May.

### **Withdrawal-Dismissal Policy**

Students may withdraw from class at any time. Regardless of circumstances, there are no refunds of any fees upon the withdrawal of a student. If a student is dismissed from WBBi by the administration for any reason, he will receive a 50% refund of his course fees if the dismissal occurs in the first three weeks of the semester.

### **Financial Policy**

As a ministry of Wyldeewood Baptist Church, WBBi expects to carry its own weight financially. Instructors will be paid out of the tuition that is charged. Various fees and tuition will cover the cost of printing, curriculum, instructors, etc.

There will be an annual application fee of \$25.00 that accompanies the application form. Courses cost \$34.00 per credit hour, so tuition for a two credit class is \$68.00 and a three credit class will cost \$100.00. The entire amount is due by the beginning of class. No one with an unpaid bill will be permitted to re-enroll.

### **Auditing**

The spouse of a student may audit classes for free, but no credit will be given toward graduation. No spouse may serve as a "substitute" for a student regarding attendance at class.

### **Christian Service Credits**

All students enrolled in WBBi are required to be involved in some form of Christian service. Credits can be earned toward the Certificate of Completion or the Diploma programs. Each semester of service in an approved ministry earns one (1) credit, up to a maximum of four (4) credits for the Certificate program and six (6) credits for the Diploma

### **Christian Service Credits** (continued)

program. Students must have prior approval from the administrator for all Christian service credits, and they must submit a written summary of their activities at the end of each semester to earn the credit. No credit is given for time of service prior to enrollment in WBBi.

### **Graduation**

All completed courses will be given credit toward graduation. Some elective and additional courses will be offered to supplement the core curriculum. We offer a "*WBBi Certificate of Completion*" for those who earn 20 credit hours. This is our one year program, and those credits all apply toward our two and three year diploma programs. The two year "*WBBi Sacred Studies*" diploma requires 39 credit hours, and the three year "*WBBi Ministry Associate*" diploma requires 57 credit hours. Students who fail to uphold a sound Christian testimony or who have an overall GPA below 2.0 ("C" average) will not be allowed to graduate.

### **Transfer of Credits**

Credits earned in other Bible colleges and Institutes will be considered for transfer on an individual basis. Students desiring to transfer credits to WBBi must provide course descriptions and transcripts for each course. The WBBi administrator will review the information and notify you of credits allowed. We recognize that there are many good courses available elsewhere, but graduation from our institute requires attendance at our classes. In no case will more than 25% of the credits applied for a certificate or diploma from WBBi be earned from other institutions.

### **Grade Reports and Transcripts**

Instructors submit grades to the WBBi administrator one week after the completion of the course. Grade reports will be given to students within 30 days, showing current academic achievement and overall progress toward graduation. Any grade disputes must be resolved with the instructor. Those desiring to have transcripts from WBBi sent to other institutions must submit their request in writing with a \$3.00 fee.

### **Course Work**

Most courses are three (3) credits and the class periods two-and-a-half (2-1/2) hours long. Some classes require outside reading or the

### Course Work (continued)

purchase of additional textbooks. All have tests, and some have quizzes. Some courses require written papers of varying lengths. Course work is to be completed within the semester the class is taken. Students may be required to purchase additional texts or reference material. No student is given credit for a course unless all required assignments are completed and all tests taken. No assignments will be accepted for credit after the last day of class. Cheating and plagiarism are considered grounds for dismissal from this institute.

### Attendance Policy

Class attendance is required, and more than two absences without a legitimate excuse will be considered withdrawal from class. Special arrangements can be made with the instructor to have a class period video taped so a student can make up for missed classes.

### WBBI CURRICULUM\*

This curriculum is laid out so that a person desiring general Bible knowledge can take the first year course and learn much of the basic information about the Bible, Jesus Christ, and Baptist history. The second year offers more in-depth doctrinal teaching, with an eye toward Christian service, marriage and child-rearing. Those who complete the third year will gain practical ministry preparation and training, with an emphasis on leadership, prophecy, and current Christian affairs.

#### YEAR ONE

<u>First Semester</u>	<u>Second Semester</u>
Baptist Distinctives & History	The Book of Romans
The Life of Christ ( <i>Gospels</i> )	Personal Evangelism
Bible Survey I ( <i>OT</i> )	Bible Survey II ( <i>NT</i> )

#### YEAR TWO

<u>First Semester</u>	<u>Second Semester</u>
Life of Paul ( <i>Book of Acts</i> )	Pauline Epistles
Christian Living and the Home	The Pentateuch
Bible Doctrines I ( <i>God, the Bible</i> )	Bible Doctrines II ( <i>Man, The Fall, Salvation, Satan, Angels</i> )

### CURRICULUM (continued)

#### YEAR THREE

<u>First Semester</u>	<u>Second Semester</u>
Pastoral Epistles	Pastoral Theology
Prophecy (Daniel & Revelation)	General Epistles
Homiletics and Public Speaking	Contemporary Christian Issues

**\* Note: Elective courses will be offered from time to time to supplement this core curriculum. Additional or earlier courses will be counted toward graduation.**

### COURSE DESCRIPTIONS

#### YEAR ONE

**Baptist Distinctives & History** - This course is both historical and theological. Several "distinctives" identify the Baptist church down through the ages, and our Baptist heritage is taught. The doctrinal beliefs that so many of our forefathers were persecuted and killed for will be carefully reinforced. This course blends church history with Bible doctrine in a way that confirms why we are fundamental Baptists here at Wyldewood. **3 Credits**

**The Life of Christ** - This course (primarily in the Gospels), is an in-depth look at the life and earthly ministry of our Lord Jesus Christ. It examines the historical, geographical, religious, cultural and political setting in the land of Palestine during this era, enabling the student to better understand and accurately interpret the Scriptures. Special attention is given to the purposes of God, the fulfillment of prophecy, and the obedience of Jesus Christ for the redemption of mankind. Our Lord's deity and humanity are considered, along with His miracles and major teachings. **3 Credits**

**Bible Survey I (Old Testament)** - A broad overview of the Old Testament and the nation of Israel. The focus is upon how the Bible "fits together" in the total scheme of God's revelation to man. This course includes a glance at the theme of each book of the Old Testament, major figures in the work of God, and a time line showing when each writer wrote and the purpose of his writings. The goal of the class is to give the student a working knowledge of Old Testament history, the patriarchs, prophets, and kings as well as the concept of dispensational theology. **3 Credits**

## COURSE DESCRIPTIONS

### YEAR ONE (continued)

**Romans** - Paul's extensive letter to the church at Rome deserves special attention because of the wide range of doctrinal issues that it addresses. The foundational truths taught in this book are still important for the church today, and they are vital for any serious student who wants to refute false teachers and the cults. Special attention in this class is paid to the work of grace and our position in Christ as believers. Practical applications are made of the truths of Christian growth and maturity. **3 Credits**

**Personal Evangelism** - This course is a practical class on how to win a soul to Jesus Christ. It covers various phases of soul-winning, from preparation and Scripture memory to door-to-door witnessing and altar work. Students are required to go soul-winning during part of the class time. Various avenues for giving our testimony and passing out tracts are considered, and how to deal with the distressed, elderly, and children are studied. **3 Credits**

**Bible Survey II (New Testament)** - An overview of the New Testament and the establishment of the New Testament Church. This course covers the writer, theme, and occasion of each book, emphasizing the ministry of the Lord Jesus Christ and the fulfillment of OT types and prophecies. The development of the church, major doctrines and problems, and the differences between the Testaments are also covered. The aim of this class is to enable the student to rightly divide the Word of Truth and to inspire him in Christian service. **3 Credits**

### YEAR TWO

**The Life of Paul** - An in-depth study of the life of Paul, coordinating a study of the book of Acts with the Pauline epistles. The student will acquire a working knowledge of Paul's ministry, companions, and travels. The major themes of Paul's teachings are included in this course. Special attention is paid to the ministry of the Holy Spirit. **3 Credits**

## COURSE DESCRIPTIONS

### YEAR TWO (continued)

**Christian Living and the Home** - A very practical course applying Bible truths to the Christian life in the workplace, at church, and at home. An emphasis is placed on the husband-wife relationship, finances, family altar and childrearing. Balancing time between home responsibilities and Christian service is a central theme of this class. **3 Credits**

**Bible Doctrines I** - Taken together with Bible Doctrines II, comprises a course in systematic theology. This class is a study on the existence of God. His attributes are discussed at length, and the importance of the Bible as the revealed Word of God is emphasized. The class gains a new appreciation for God's sovereignty, power, wisdom, love, holiness, and justice. His relationship to man is explored, and students learn to trust Him more as they learn of His word and His ways. **3 Credits**

**Pauline Epistles** - This course is a broad study of 1 & 2 Corinthians, Galatians, Ephesians, Philippians, Colossians, 1 & 2 Thessalonians, Hebrews and Philemon. It focuses on the cultural setting of the various cities, early church problems and the manifestation of the gifts of the Holy Spirit. Students are challenged to make practical application for their lives and ministry today. **3 Credits**

**The Pentateuch** - A study of the first five books of the Bible with an emphasis on Genesis. Biblical creationism and many foundational truths are examined. An overview of the patriarchs and the early history of Israel is given. Dispensations are discussed, as well as the tabernacle, offerings, and the law as it was given to Moses. Many insights into Bible truths give the student a proper basis for theology, teaching, and living. **3 Credits**

**Bible Doctrines II** (Man, The Fall, Salvation, Satan, Angels, The Church and its Ordinances, Eschatology {Last Things}) The doctrines covered in this class give the student a look at the "big picture." The "why" and "how" of the plan of God are discussed, as well as the relevant Scriptures for each topic. This course should only be taken by those who have completed Bible Doctrines I. **3 Credits**

## COURSE DESCRIPTIONS

### YEAR THREE

**Pastoral Epistles** - (1 & 2 Timothy, Titus) These epistles are a unique genre of Scripture in that they give specific instructions to the minister of Christ. Special emphasis is given to personal faithfulness in days of apostasy. The importance of teaching sound doctrine is highlighted, and practical applications for service and leadership are shown. Students learn to rightly divide the Word of Truth and present it to others. **3 Credits**

**Prophecy** - The books of Daniel and Revelation are studied and compared in detail. This course explores many of the Scriptures pertaining to the end times in the Old and New Testament. Dispensationalism and God's covenant relationship with Israel are considered. An emphasis is placed on our Christian duty to live in the light of eternity. God's plan for the ages is distilled down to God's plan for us today. A special focal point in this course is the admonition to "occupy" until Christ returns. **3 Credits**

**Homiletics & Public Speaking** - The strong companions of education are application and communication, and this is especially true in the realm of Christian education. Sermon preparation and delivery require several skills that must be acquired for effective communication. Topic choices, resources, outlines, illustrations, language, and delivery are all considered. Emphasis is upon accuracy, compassion, and integrity. **3 Credits**

**Pastoral Theology** - Students develop a philosophy of ministry and learn the "nuts and bolts" of pastoral ministry. The focus is on service and leadership, with special attention paid to the examples of Moses, Joshua, Paul, and the Lord Jesus Christ. Time management, motivational skills, planning, decision making, and study habits are covered. Practical insights on weddings, funerals, big days, baptism and communion are included. **3 Credits**

## COURSE DESCRIPTIONS

### YEAR THREE (continued)

**General Epistles** - This course considers the letters of James, John, Peter, and Jude. The author, occasion and setting of each letter, as well as its content, are studied. Two major themes are highlighted: a good soldier's responsibility in the day of apostasy; and the need for genuine love and support among the Christians. Extended discussion time is allowed for these subjects. **3 Credits**

**Contemporary Christian Issues** - The last days before the return of Christ are exciting, albeit trying, times. While we look for our Saviour, Satan is doing all he can to discredit and destroy the Christian church and home. Topics like "Promise Keepers," tongues, Bible translations, computers, evolution, and the one-world government are all considered in the light of the Bible. **3 Credits**

## POLICY MANUAL UPDATES

From time to time this manual may be updated and improved. This revision is current as of July of 2007. Prospective students are encouraged to ask for any updated addendums that may have been added since this was published.